This guideline guides those responsible for the design, construction, and commissioning of building HVAC&R systems in the preparation and delivery of operating and maintenance (O&M) documentation. It covers the format, content, delivery, and updating of building HVAC&R systems O&M documentation that is normally provided by the design and construction team members.

Keywords: O&M documentation, systems manual, building systems manual, HVAC documentation, systems manual preparation

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